DRAFT Executive Committee Meeting

ASSP Penn-Jersey Chapter

Nov 19, 2019

Villa Manninos, Bordentown – 4:15pm

Minutes

Present: C. Baldwin, A. Layton, D. DiGironimo, H. Spencer, D. Guirguess, D. Marciniak

1. Officers Reports
	1. President (C. Baldwin) No new updates
	2. Vice president (D. Guirguess) No new updates
	3. Treasurer (A. Layton)
		1. Annual Financial Report ending 10/31/19 was provided.
		2. Pay Pal /Square Update – Dave will bring to Ashley.
		3. Secured dates (Villa Mannino) 1/21, 2/18, 3/17, 4/21, 5/19 – may cancel
			1. December will be an exec meeting, December 3, Princeton EHS.
	4. Secretary (K. States)
		1. The 10/15/19 exec meeting minutes were approved as submitted, will request Final for posting to the website.
	5. Delegate (D. DiGironimo) - Nothing to report
	6. Government Affairs - (D. Marciniak) – No report
2. Committees/Support
	1. PDC – (S. Davis) Discussed pursuing an ASP/CSP prep course for next year based on discussions with PA and NJ Chapter Presidents at the Leadership Conference. We should move forward with checking availability of instructors for ASP/CSP prep courses in 2020.
	2. Newsletter – (H.Spencer) Nov Newsletter sent out on the 13th. Howard will prepare a draft for Dec and send to President by 12/6.
	3. Membership – (Josh Gehrens) No updates.
	4. Technology Lead – (D. DiGironimo) No updates.
	5. Social Media – (A. Layton) – No updates.
3. 2019/2020 Planning
	1. Key Chapter Dates
	2. Topics and Speakers –
		1. Nov Past President/Recognition Dinner. Service Award certificates were sent out by Society. President sent an email invite to all award recipients and past presidents inviting to tonight’s dinner.
		2. Technical Tour: Tacony Palmyra Bridge was held on October 23 at 3 pm, with 8 members attending. Discussion on scheduling the Riverside – Delanco bridge, some interest shown .
		3. Dec Exec Meeting – December 3, Princeton EHS to host
		4. Jan – Zero Harm Workplace, Robert Holwitt, JA Montgomery
		5. Feb – D.O.T Updates/new rules effective Jan 2020, Anthony Morealle
		6. Mar – Active Shooter (Josh is working on speaker from Lawrenceville PD)
		7. Apr - NFPA 70E Briefing – Paul
		8. May – Joint Meeting w/NJ & Philly? Lockheed Martin. Cindy will work on finalizing
4. Old Business
	1. Regional SPY submissions for each chapter. Kelly States was selected as the Chapter SPY for 2019. Discussion and vote was made to forward Shaundree Davis as our Chapter nomination for the Regional Spy Award. (M. McGowan)
	2. Survey results (info/actions) No Updates
	3. Discussed a technical tour at Morton Salt in Fairless Hills, or social outings for the group at Top Golf or Axe Throwing. No decisions made.
	4. Safety and Health Historical Society – Howard did not provide updates from last meetings donation request.
5. New Business – The ASSP ROC VIII sent an e-ballot for approving a student chapter at Thiel College, located in Greenville, PA. They would most likely be under a parent chapter in NW PA since the college is about 90 minutes from Pittsburgh. The President voted affirmative on behalf of our chapter.

Meeting adjourned.