



**Meeting Notes, December 15, 2016 Executive Committee
Mastori's, Bordentown, NJ**

I. Overview

Monthly Business;

II. Slate

Mike McGowan, Danielle DiGironimo, David Guirguess, Powell Stevenson, Shaundree Davis, Anthony Morreale, Cindy Baldwin, Howard Spencer, and Ashleigh Layton

III. Discussion

- Final Officer reports rendered and discussed.
 - President.
 - ✓ Nothing to report
 - Vice-President:
 - ✓ Nothing to report
 - Treasurer:
 - ✓ Financials reviewed for the period November 1-30, 2016
 - ✓ Inquires relating to Chapter financials can be made to the Treasurer (C. Baldwin)
 - Secretary:
 - ✓ Minutes for September and October were reviewed. Powell made a motion to approve the minutes which was seconded by Howard. A vote was had and all approved.
 - Delegate/Government Affairs.
 - ✓ Nothing to report. Planning for June Delegate meeting. Will only attend the Delagate meeting, preliminary travel estimated at \$1,200.
- Committees/Support.
 - PDC.
 - ✓ 2017 dates for the ASP/CSP courses have been selected. The ASP course will be held on November 13, 14, and 15. The CSP course will be held on November 16, 17, and 18.
 - Newsletter.
 - ✓ The December newsletter was transmitted to the Chapter. Paul Shatkyvich has volunteered to be the interim newsletter editor while Julia is on maternity leave.
 - Membership.
 - ✓ Howard to submit letters to recent student graduates to congratulate them and welcome them to our Chapter.
 - Technology/Website.
 - ✓ Nothing to report



- Governor's Award Dinner –
 - 2017 contract signed for same venue on 4/18/2017
 - Location Nottingham Fire Company Ballroom
200 Mercer Street
Hamilton, NJ 08690
 - Deposit was sent.
 - Based on State inquiry, the awards dinner may be in jeopardy. We should know by 12/23/16. If the dinner is cancelled, we will be able to obtain a refund of our deposit.
- Social Media.
 - ✓ Need to provide access to Ashleigh to work on Linked in. Ashleigh to generate Facebook page.
- Meetings/Technical Sessions:
 - ✓ The Penn-NJ Chapter will evaluate recording and posting presentations and conduct Facebook Live streaming events for the technical presentations for future meetings.
- Technical 2016/2017 schedule
 - ✓ By Month:
 - January – Department of Transportation regulations (Morreale and Stevenson)
 - February – Social Media/Apps/ANSI Regulation (DiGironimo and Layton)
 - March – Alternative Safety Certifications
 - May – Confined Space
- Old Business:
 - Technical Meeting Evaluation:
 - ✓ Try at January meeting. Make Howard edits.
 - New Member Welcome Letter and Survey
 - ✓ Howard has things all set up
 - Meeting with Philly in May
 - ✓ Call Philly President to set up Meeting
- New Business:
 - Nominations and Elections Committee
 - ✓ Danielle – Chairperson, Shaundree and Ashleigh
 - Penn-Jersey Slate
 - ✓ No current changes
 - April ROC Meeting
 - ✓ Mike and Anthony to attend.

Meeting was adjourned at 8:00 pm.