



**Meeting Notes, August 30, 2016 Executive Committee
Mastori's, Bordentown, NJ**

I. Overview

Monthly Business;

II. Slate

Danielle DiGironimo, Mike McGowan, Powell Stevenson, David Guirguess, Anthony Morreale, Howard Spencer, Shaundree Davis, and Cindy Baldwin

III. Discussion

- Final Officer reports rendered and discussed.
 - President.
 - ✓ ASSE Office Central Training Modules were completed by the executive board.
 - Vice-President:
 - ✓ Nothing to report
 - Treasurer:
 - ✓ Financials reviewed for the period July 1-31, 2016
 - ✓ Inquires relating to Chapter financials can be made to the Treasurer (C. Baldwin)
 - ✓ Society Tax filing was completed on 7/18/16
 - Secretary:
 - ✓ A motion was made to approve the May, June, and July minutes. The minutes were approved by the board and will be posted to the website.
 - Delegate/Government Affairs.
 - ✓ Nothing to report.
- Committees/Support.
 - PDC.
 - ✓ 2017 dates for the ASP/CSP courses will be determined.
 - Newsletter.
 - ✓ The August newsletter was transmitted to the society.
 - Membership.
 - ✓ Nothing to report
 - Technology/Website.
 - ✓ Nothing to report



- Governor's Award Dinner –
 - 2017 contract signed for same venue on 4/18/2017
 - Location Nottingham Fire Company Ballroom
200 Mercer Street
Hamilton, NJ 08690
 - Deposit was sent.

- Meetings/Technical Sessions:
 - Survey was sent out to membership asking for potential 2016/2017 technical meeting schedule topics. The results of the survey show the highest interest amongst the survey participants to be:
 - ✓ Emergency Management
 - ✓ Construction Safety Management
 - ✓ Equipment Tool Safety and proven safety applications to use on the job
 - ✓ Use of Safety Applications
 - ✓ Alternative Safety Certifications
 - ✓ Key OSHA/ANSI standards
 - Technical 2016/2017 schedule
 - ✓ By Month:
 - September – Silica dangers and use will be presented by Mike Corbett.
 - October – Construction Safety
 - November – Emergency Management
 - January – Department of Transportation regulations
 - February – Use of Smartphone Safety Applications
 - March – Alternative Safety Certifications
 - May – Confined Space

- Old Business:
 - Executive board members to completed ASSE training.
 - Operations Plan was completed.

- New Business:
 - All new executive board members to complete transition plan by next meeting.
 - Resolution of two different tax id's for the Penn-NJ Chapter ASSE

Meeting was adjourned at 7:30 pm.