



**Meeting Notes, June 22, 2016 Executive Committee
Iron Hill Brewery, Voorhees, NJ**

I. Overview

Monthly Business; ASSE Foundation

II. Slate

Shaundree Davis, Danielle DiGironimo, Mike McGowan, Powell Stevenson, Dave Guirguess and Anthony Morreale

III. Discussion

- Officer reports rendered and discussed.
 - President.
 - ✓ The COMT report has been updated as of June 22, 2016.
 - Vice-President:
 - ✓ Nothing to report
 - Treasurer:
 - ✓ Financials reviewed for the period May 1-30, 2016
 - ✓ Inquires relating to Chapter financials can be made to the Treasurer (C. Baldwin)
 - Secretary:
 - ✓ No official minutes for March due to lack of quorum.
 - ✓ No minutes for April due to Governor's Award.
 - Delegate/Government Affairs.
 - ✓ Powell discussed the Governor's Awards and future participation of the event. A discussion on whether or not, the Penn-NJ ASSE chapter will need to show the accounting records as requested by the Governor's office.
- Committees/Support.
 - PDC.
 - ✓ Completion of the ASP courses held on (Jun 6-8) was discussed. There were 30 participants for the course and it was profitable.
 - Newsletter.
 - ✓ Julia Toth has stepped up to assume the Editor position. She published a newsletter in May/June.
 - Membership.
 - ✓ Membership Chair was in attendance .
 - Technology/Website.



- ✓ Design of the Chapter website has been changed
- ✓ May & June newsletters have been posted.

- Meetings/Technical Sessions:
 - Technical Meeting Survey was discussed and agreed it would help plan the upcoming year of technical sessions. Mike was to get survey sent to membership asking for their input.
 - Tentative Meeting/Technical 2016
 - ✓ By Month:
 - July – No technical session. Will use time for transition meeting for new officers. Location – Rodizio Grill in Voorhees.
 - Transition team will continue to meet monthly with Technical sessions resuming in September.

- Old Business:
 - Chapter SPY Award
 - Sale of " I Love Safety" T-shirts needs promoted. They will be brought to the ASP course and discussed in newsletter. All proceeds will be for the Foundation.

- New Business:
 - A motion was made to accept the 2016 Chapter By-Laws. The motion was seconded and voted on by the membership present with no abstentions.
 - Strategic operational plan due in August
 - Venue for 2016/2017 chapter events will be at Villa Manino, each 3rd Tuesday of the Month. An executive board meeting will be held in December in lieu of a regular chapter event.
 - The Leadership Conference held in Chicago, IL during 13-15. Dave Guirguess and Mike McGowan will attend.

Meerting was adjourned at 7:30 pm.